

Minutes
APA Global Health Task Force Teleconference
April 3, 2014

Present: Drs. David Keller, Mirzada Kurbasic, Robert Bortolussi, Alvin Zipursky, Suzinne Pak-Gorstein, Chuck Schubert, Yvonne Vaucher, Ivor Horn, Mr. Jim Harisiades, Ms. Connie Mackay and Dr. Ruth Etzel (Chair)

1. Review of draft minutes from February 6th, 2014 teleconference:

- Minutes are approved and accepted as written. Christen Brown will post to the GHTF webpage.

2. Board-endorsed Faculty Competencies for Global Health (Dr. Ruth Etzel)

- Dr. Ruth Etzel-Submitted the competencies document to the APA Board of Directors in January and received the news that the Board has endorsed them. We also submitted the competencies to the Canadian Pediatric Society and they have been well received.
- Dr. Robert Bortolussi: The CPS Global Health Committee recommended that the Board endorse them.
- Dr. Etzel: Also need to send the competencies to the Association of Pediatric Program Directors, any ideas regarding this?
- Dr. Chuck Schubert: Currently at the APPD meeting in Chicago. We have a global health group that just started and this is the first meeting for the group. We can insert some of these things into the APPD venue.
- Dr. Etzel: Would it be best to send the request directly to you?
- Dr. Schubert: Yes, probably. Then we can figure out who the best person will be to pass it on to.
- Dr. Etzel: Another task force member organization to consider is the Programme for Global Paediatric Research. I will send Dr. Zipursky a formal request to approve the competencies.
- Dr. Etzel: Christen Brown is working to have a graphic designer develop a version of the competencies that will then be printed and distributed at the GHTF session at the PAS meeting. Hoping to eventually have more logos added.
- Dr. Bortolussi: It would be nice to have the equivalence of an endorsement from the developing world countries. I have shared the document and they have had input into it. Spreading the word at some stage would be helpful in getting more endorsements.
- Mr. Harisiades: Could this be tied to the survey as what make a good collaborator? It would tie into what makes us effective.
- Dr. Etzel: This sounds very useful. We haven't yet made our dissemination plan. How will this occur and who will we be sending it to?
- Dr. Kurbasic: Maybe we need to contact IMPALA.
- Dr. Etzel: This is a great suggestion.
- Dr. Kurbasic: What about the American Board of Pediatrics?
- Dr. Etzel: Not a bad idea, but do not know if they endorse competencies.
- Dr. Kurbasic: This would at least be a way to get their attention.
- Mr. Harisiades: Also a great way to educate them.
- Dr. Schubert: I believe that Dr. Sabrina Butteris is working with the American Board of Pediatrics. I will pass this on to her.

3. Status of GHTF qualitative study (circulating short questions to colleagues in developing countries) – Dr. Etzel

- Dr. Etzel: Dr. Andrew Sherman is unable to join the call. His qualitative study is not yet through the IRB process at the University of Rochester. They have come back with multiple revisions and Dr. Sherman has not yet received a letter of approval. He has 75 names and will move forward with the names. When survey is ready to be distributed, he will ask GHTF members who provided names to send a brief message to the individual introducing Dr. Sherman and what he is doing. This will ensure that the email recipient will be more likely to take a look at the email message. Dr. Sherman believes he will have some preliminary results to present at the GHTF session at PAS.
- Dr. Kurbasic: How many contacts does he have?
- Dr. Etzel: 75, but he would like more. He has reached out individually to the task force members for names and email addresses.
- Dr. Bortolussi: The goal is to collect more names from different parts of the world, at this time; many of the contacts are from Africa.
- Dr. Kurbasic: Sent a couple names of colleagues from China, would be useful if I can know when it will be distributed and I will get in contact with my colleagues.
- Dr. Etzel: Dr. Sherman is finding this project to be more time consuming than he originally anticipated.

4. Agenda for GHTF meeting at the PAS in Vancouver (Dr. Etzel)

- Dr. Etzel: Regarding the GHTF session at PAS, I would like to inquire if you can participate as speakers: Dr. Bortolussi for research competencies, Dr. Kurbasic and Dr. Vaucher for clinical care competencies, Dr. Melanie Anspacher, Dr. Nicole St. Clair and Dr. Cindy Howard for education competencies and Dr. Chandy John for administration competencies.
- Dr. Schubert: I will present on administration competencies with Dr. John.
- Dr. Kurbasic and Dr. Vaucher: Okay to present for clinical care competencies.
- Dr. Etzel: Will invite Dr. Donna Staton to present general competencies.

5. Update from the Programme for Global Paediatric Research (Dr. Alvin Zipursky)

- Dr. Zipursky: The Programme for Global Paediatric Research session are on children within indigenous populations. There will be a variety of speakers from Canada, Brazil, Australia, New Zealand and the United States. It will be very interesting. The American Academy of Pediatrics and the Canadian Pediatric Society both have committees on indigenous child health; I don't know if the APA has interest in this.
- Dr. Zipursky: There is also a session on non-communicable diseases, scheduled for Tuesday, May 6th. Perhaps it can be included in the minutes and we can send the information to those on the call if you are interested.
- Dr. Kurbasic: It would be helpful to update the one page, global health activities at PAS document and add this information.
- Dr. Etzel: This information will be added to the global health activities document. The APA has never had a Native American SIG but Connie Mackay can tell us if this is incorrect as I am not aware.
- Connie Mackay: Not in the time I have been with the APA.
- Dr. Zipursky: I think it is very important.
- Dr. Kurbasic: We don't know yet when the Global Health Research award abstract will be presented but it would be great if we could all go and support our award winner.
- Dr. Bortolussi: A session on issues for indigenous people is a great idea.

- Dr. Zipursky: Part 1 and Part 3 occupy invited speakers from the United States. Part 2 is series of abstracts that relate to the problems of global health and indigenous populations.

6. Sunsetting the APA Global Health Task Force on July 1(Dr. Etzel)

- Dr. Etzel: The APA Board of Directors has asked the task force to sunset; this will happen on July 1, 2014. We have had a few conversations with the Global Health SIG regarding the transition of the task force. No final decisions have been made. They are considering personal and resource issues.
- Dr. Kurbasic: I think that all of us are excited to continue the work that has been done and all are on board to continue what we have been doing. We need to give credit to Dr. Etzel's leadership over these past few years. I think that the Global Health SIG is a logical place to continue the task force as long as we keep other organizations involved and have the administrative support. We are preparing to submit the proposal to the APA Board of Directors at the next Board meeting
- Dr. Suzinne Pak-Gorstein: Making sure we have the administrative and financial support to keep going is critical. Main thing is to commit to having a system of ongoing telephone calls; this is a great value.
- Dr. Etzel: What is the timeline, when will the proposal go to the APA Board of Directors?
- Dr. Kurbasic: We need to submit to the Board monthly at their monthly call meeting.
- Connie Mackay: The next Board call is scheduled for Tuesday, April 15, 2014.
- Dr. Kurbasic: Can we send it directly to you, Connie?
- Connie Mackay: I would submit it the week before the conference call and send it to Dr. Darcy Thompson, Chair of SIGs, if it is regarding a budget for the Global Health SIG. You may also include me on the email message.
- Dr. Etzel: Very thankful that the leaders of the APA Global Health SIG have been so generous in moving forward with planning for the transition and with developing this proposal.
- Dr. Kurbasic: The group can really do more if we continue. We have done a lot in a short period of time. I feel our role is associated with academic health within the APA. Maybe we can focus on staying in faculty competencies and fellowship education, this could be a place where fellowships can be organized and then perhaps someday work towards being accredited.

7. Ensuring access to GHTF materials on the APA website after sunsetting (Dr. Ivor Horn)

- Dr. Etzel: Dr. Ivor Horn is the incoming Communications Director of the APA. We invited her to join the call as one of the issues in transitioning the task force is to ensure that the products and documents that the Global Health Task Force put together will not disappear. This occurred several years ago with the APA Pediatric Environmental Health Fellowship program; all posted material simply disappeared from the APA website. Because we do not want this to happen again, we thought we would be pro-active and ask Connie Mackay and Dr. Ivor Horn what the APA Board of Directors plans to do to ensure that this problem does not recur.
- Dr. Ivor Horn: Not yet a member of the APA Board but has joined the call to listen and learn. Connie Mackay can probably speak to how this issue has been handled in the past.
- Connie Mackay: I am hopeful that the missing material about Pediatric Environmental Health fellowship programs has been located and recovered. There is currently no policy for how long items are to remain on the APA website so it is really difficult to come up with a policy for how long things will stay up and when they come down and will no longer be publically accessible. The Board of Directors is trying to come up with a policy; a loose set of guidelines. If something is historical, how long is it useful for people? What exactly is it that you all want to have long term would be helpful so that we can move forward.
- Dr. Etzel: We can produce a list. The most important things would be the notes of our meeting, in particular notes from our teleconference meetings, notes from in-person meetings and the competences documents. Maybe 20-25 documents total should be kept on the website so that the

APA members and others can access them. It seems logical to keep it up for at least 5 years. No problem having it in storage but would like for it to still be accessible. Any thoughts regarding how long it should be available vs. how long it should remain in storage?

- Dr. Horn: In terms of the website and making sure content remains available, I know the Board is having discussions about what the policy and procedure will be. Having the website makes it easier but we need to work on how to make sure we have the most up to date material on the website, that we have the man power and resources to keep it on the website, what goes up and where, and how to prioritize. I do think it is a challenge when we have these special focused areas, who will work on it?
- Dr. David Keller: Thank you to Dr. Etzel for raising the issue. I think the reason I suggested putting the task force under the Global Health SIG is because each SIG Chair is responsible for posting material on the website. Each Committee Chair is responsible for what appears under the Committee. We don't want to keep things up there forever because it becomes dated; this requires someone to keep it up to date.
- Dr. Etzel: Is there a way to find a place on the web to direct those who are looking for a historical document, a section alerting the reader to "click here or contact this person for historical documents."
- Dr. Horn: When we are referring to web pages there is a mechanism where you can lock in the webpage so that if it goes away the page is archived for future use. This is something to look into, to see what we need to do moving forward.
- Mr. Harisiades: Was a member of the Advocacy Resident SIG with Dr. Keller when it was just an elective In reference to the competencies, I don't know when you would expect them to be embedded, as keeping it active online makes sense. Maybe it does not need to be online anymore when the point is reached when it becomes normative.
- Dr. Keller: The competencies need to be periodically refreshed and reviewed. There are a lot of ways to approach this but it does involve someone to take action on this.
- Dr. Etzel: I believe that the APA Board of Directors will find a path forward to allow information to stay up for a reasonable amount of time.

Action Items:

- Christen Brown will post the approved minutes of February 6th, 2014 call to the GHTF webpage.
- Dr. Etzel to send the competencies document to Dr. Schubert for a potential endorsement by the Association of Pediatric Program Directors.
- Dr. Etzel to send the competencies document to Dr. Zipursky for a potential endorsement by the Programme for Global Paediatric Research.
- Dr. Schubert to contact Dr. Sabrina Butteris regarding the possible endorsement of the competencies from the American Board of Pediatrics.
- Dr. Sherman to inform task force members of the timeline for the distribution of the qualitative research survey.
- Dr. Zipursky to provide information regarding Part 1-3 for The Programme for Global Paediatric Research and session for Non-Communicable diseases.
- Dr. Kurbasic to distribute AAP ICATCH 2014 call for proposal to all task force members.
- Dr. Etzel to produce a list of task force documents to remain on the website.
- Dr. Horn, Ms. Mackay and the APA Board of Directors to look into a method and policy for securing historical documents and allowing particular documents to remain on the website.