

Minutes
APA Global Health Task Force Teleconference
September 5, 2013

Present: Drs Melanie Ansbacher, Robert Bortolussi, Chuck Schubert, Sabrina Butteris, Sanela Gajic, Cindy Howard, Colleen Kraft, Christiana Russ, Andrew Sherman, Tina Slusher, Nicole St. Clair, Donna Staton, and Ruth Etzel (Chair)

1. Review of draft minutes from August 1 teleconference:

- Dr. Donna Staton: Suggests a minor edit under “Review of DRAFT Faculty Competencies in Global Health.”
- Christen Brown will revise and post to the GHTF webpage.

2. Dr. Ruth Etzel: Review of DRAFT Faculty Competencies in Global Health:

- Dr. Staton: In the last call we discussed editing the introduction and how to clarify why we are doing this. Dr. Vaucher also modified and tweaked the introduction. We were attempting to eliminate redundancies and extract the commonalities; however, it is still in draft form but is getting there. Not sure what the next step is. It appears to be the product of many people writing in different ways and styles. Suggests that only 2 people proceed in writing and editing.
- Dr. Etzel: Thank you to Dr. Staton, Dr. Vaucher, and Dr. Kurbasic for editing the document. Suggests that all on the call read the attachment and send feedback in writing within the next 3 weeks with any additional changes or suggestions. It is much easier to incorporate written feedback in the form of Track Changes.
- Dr Staton: Advises if anyone has structural changes, to do that first instead of all diving into the document at once. Write an email to that effect and let all digest before editing and refining.
- Dr. Robert Bortolussi: Great work. On page 2, the General Competencies does not integrate well with the introduction. For a 7 page document, a third of the content is the introduction. Maybe the top of the page and General Competencies could be combined.
- Dr. Etzel: Please send all comments and suggestions to me and be very precise and specific in line and page numbers for general comments. Would like to hear feedback on the faculty competencies from all participants in the GHTF by September 19th.

3. Identifying lead(s) for qualitative analysis of results from circulating 2 short questions to colleagues

- Dr. Bortolussi: There is a second survey being planned that is similar in structure, from the North American perspective. Our GHTF survey would be a great complement to the other survey that is going on. Dr. Sherman and Sanela Gajic both volunteered to work on this and have great backgrounds.

- Dr. Christiana Russ: Has also been doing a study and will be collecting data shortly. She is submitting to the IRB now. The study is little bit similar; asking faculties and students in pediatric academic centers in East Africa their experiences with guest faculty. Would like to be in touch so that they can be complementary and avoid overlap.
- Dr. Andrew Sherman: We will keep in touch with Dr. Russ. Dr. Staton's work with clarifying the introduction will be very helpful. The overview for the survey:
 - Basic Questions to ask:
 1. What are good characteristics and strengths that you have seen in that of a good collaborator?
 2. What are the characteristics that you have seen in collaborators that have made for a difficult or unsuccessful collaboration?
 3. Do you have any suggestions for forming good collaborators?
- Dr. Sherman: Will need help from GHTF members with compiling the list of participants; names and email addresses. The goal is to get about 50 replies back. Expectation of 50-60%. Hoping to receive 100 names to reach out to. An agreement of GHTF members to send a reminder that our survey is on its way. Looking for English speaking collaborators. A time limiting step would be to have too many languages involved, especially if a translator is required. The survey would be distributed via email, not through Survey Monkey. A few days before distribution, participants will receive a reminder that the survey is coming.
- Dr. Bortolussi: Dr. Sherman to discuss the tool he has previously used.
- Dr. Sherman: We don't want long paragraphs or responses; shooting for a format of short and brief responses. Has previously used a program, RedCap, which seemed very adequate and has brief responses. Atlas might involve too much time and work.
- Dr. Bortolussi: Will also inform his colleagues in Africa that the survey will soon be distributed. Hoping to create a list of participants.
- Dr. Etzel: Might be helpful if Dr. Sherman could complete one paragraph of what is needed. It can be included in an email to be distributed to the GHTF by October 1st.
- Dr. Sherman: We can do this as fast as we can. Will go to IRB and compile a list.
- Dr. Etzel: Please send a short paragraph that we can incorporate into the minutes; requesting a name and email by October 1st. Expecting less than 100 names.
- Dr. Sherman: Will add in the minutes and then text of the email.
- Snela: Introduction of education, internships, and experience with projects. Excited to be on board with the project.
- Dr. Etzel: Are there any other comments about the project?
- Dr. Bortolussi: We have good prospects. It would be nice to have something put together to be presented in an abstract format at PAS 2014.
- Dr. Etzel: Agrees that this will make for an excellent presentation. All on the GHTF willing to help.
- Is this limited to only research collaborations or other collaborations, such as clinical collaborations?
- Dr. Bortolussi: This is a good point, but it is just for research collaboration. Most responses will come from people in research collaboration modes. Not sure if we can expand to both research and education, but this could be a pilot kind of

project. We will stick to research for the time being, but will think about the question more.

4. Global Health Task Force activities at the International Congress of Pediatrics - Workshop and Symposium convened by the International Pediatric Academic Leaders Association (IPALA)

- Dr. Etzel: The International Pediatric Academic Leaders Association invited GHTF to participate in a Workshop and Symposium at the International Congress of Pediatrics in August 2013 in Melbourne, Australia. Both were very well received. Dr. Kurbasic presented at the workshop and spoke about our development of the draft Faculty Competencies in Global Health. She might possibly allow us to share her presentation on the GHTF web page. Dr Ruth Etzel spoke at the Symposium. We expect the results to be put into a manuscript by the International Pediatric Academic Leaders Association in the next 6-12 months.

5. Updated web page for Global Health Task Force:
<http://www.ambpeds.org/leadership/GlobalHealthTaskForce.cfm>

- Dr. Etzel: There are always new postings and minutes from our calls being placed on the webpage. Also consider this to be a place to announce our qualitative study.
- Dr. Bortolussi: Agrees that this would be a good idea.

6. Other business:

- Dr. Bortolussi: Has been invited to participate in a meeting on Oct 25, 2013. The Canadian Coalition for Global Health (CCGH) will meet during the Canadian Society for International Health meeting in Ottawa Canada. He wonders if GHTF members would be in agreement of the idea of presenting the competencies draft document as a discussion piece. It could possibly lead to an endorsement from a non U.S. organization.
- Dr. Etzel: Will collect thoughts or ideas about Dr. Bortolussi's suggestion. We still have time to make additional changes.
- Dr. Bortolussi: If possible, would like the revised document a week before the meeting. Would present it as a draft to get people more focused on competencies.
- Dr. Etzel: We will look for feedback on that point. The next GHTF call is scheduled for October 3, 2013.

Action Items:

- Christen Brown will revise and post approved minutes of August 1, 2013 call to Global Health Task Force website.
- All GHTF participants are requested to provide precise revisions or specific changes to the draft Faculty competencies document by September 19th to Dr. Etzel.
- Dr. Sherman to provide a brief paragraph description for requesting names and email addresses. Will include in minutes and email to GHTF members by October 1st.

- Dr. Etzel to ask Dr. Kurbasic if her presentation at ICP regarding the work of the GHTF and Faculty competencies can be posted to the GHTF web page.
- All to provide thoughts and opinions regarding Dr. Bortolussi's suggestion of presenting the draft faculty competencies at the Canadian Coalition for Global Health meeting in Ottawa, Canada on 25 October.
- The next GHTF call is scheduled for October 3, 2013.